

COUNTY OF SAN DIEGO
STATEMENT OF PROCEEDINGS
REGULAR MEETING OF BOARD OF SUPERVISORS
TUESDAY, OCTOBER 26, 1999

MORNING SESSION – Meeting was called to order at 9:12 a.m.

Present: Supervisors Pam Slater, Chairwoman; Dianne Jacob, Vice Chairwoman; Greg Cox; Ron Roberts; and Bill Horn; also Thomas J. Pastuszka, Clerk.

Invocation by Pastor Fuller from University City United Church of Christ.

Pledge of Allegiance to the Flag led by Christine Arguello and Rachael Neal from Saint Vincent de Paul Elementary School.

Approval of Statement of Proceedings/Minutes for meeting of October 12, 1999.

ACTION:

ON MOTION of Supervisor Cox, seconded by Supervisor Jacob, the Board of Supervisors approved the Statement of Proceedings/Minutes for the meeting of October 12, 1999.

AYES: Cox, Jacob, Slater, Roberts, Horn

Board of Supervisors' Agenda Items

Category	Agenda No.	Subject
Financial/General Government	1.	Authorization to Award Contract for Outsourcing of Information Technology and Telecommunications Services (4 VOTES)
	2.	Amendments to the Compensation Ordinance and Administrative Code Pertaining to Outsourcing of Information Technology Functions and the Dissolution of the Department of Information Services
	3.	Report On Additional Service Credit for Retirement Pertaining to the Outsourcing of Information Technology Services and the Dissolution of the Department of Information Services

Category	Agenda No.	Subject
Health and Human Services Agency	4.	Revenue Agreements: Family Self-Sufficiency Services, School-Based Self-Sufficiency Services, and Child Abuse Prevention Services (4 VOTES)
Community Services	5.	New Lease for Office Space for the District Attorney for Jurisdictions Unified for Drug Gang Enforcement Grant Staff [Funding Source(s): District Attorney Management Reserves and Proposition 172 funds] (4 VOTES)
	6.	California State Library Materials Grants: Appropriation of Unanticipated Grant Funds (4 VOTES)
	7.	1999 State Budget Act Appropriation/California State Library Grant: Authorization to Accept Funds and Appropriation of Unanticipated Revenue (4 VOTES)
Land Use and Environment	8.	Establishment of Appropriations for Family Friendly Restrooms Project – Various Parks [Funding Source(s): CDBG Housing Preservation funds] (4 VOTES)
	9.	Grand Jury 1998-99 - Final Report – Resource Conservation District of Greater San Diego County
	10.	Advertisement for Bid and Award of a Construction Contract - Fallbrook Community Park Improvements, Phase II [Funding Source(s): 25th Year CDBG Funds; Fallbrook area PLDO funds] (4 VOTES)
Public Safety	11.	FY 1999-00 Spousal Abuser Prosecution Program Grant Application (Sixth Year) [Funding Source(s): California Department of Justice]
	12.	Approval to Travel Out of Country

Category	Agenda No.	Subject
	13.	Consolidation of Marshal's Office with the Sheriff's Department
Financial/General Government	14.	Retirement Board Bylaws Amendment
Communications Received	15.	Communications Received
Appointments	16.	Administrative Item: Appointments
Closed Session	17.	Closed Session
Community Services	18.	Development of Two Joint-Use Libraries in the South Bay
Public Communication	19.	Public Communication
Presentation/ Proclamations	20.	Presentation/Proclamations

1. **SUBJECT: Authorization to Award Contract for Outsourcing of Information Technology and Telecommunications Services**
(Supv. Dist: All)

OVERVIEW:

On February 23, 1999 (25), the Board of Supervisors approved the issuance of a Request for Proposals for the outsourcing of the majority of the County's information technology and telecommunications (IT) functions. The decision to outsource culminates a lengthy process that began with a "Strategic Assessment" of the County's existing technology capabilities. That assessment revealed that the County – like most governmental entities – is not currently positioned financially or technologically to move its information systems into the 21st century without the assistance of a major information technology provider.

With the Strategic Assessment serving as a foundation, a Request for Information (RFI) was issued to the information technology industry in June, 1998. The County then issued a Request for Statement of Qualifications in December, 1998. The Request for Proposals was approved by the Board of Supervisors, and issued on February 24, 1999, to those IT vendors selected during the pre-qualification process.

The three firms that ultimately submitted proposals were Computer Sciences Corporation (CSC), Electronic Data Systems Corporation (EDS), and International Business Machines Corporation (IBM). Following a rigorous procurement and negotiations process, the Chief Administrative Officer is recommending that the contract for IT services be awarded to Computer Sciences Corporation (CSC).

Outsourcing of the County's information technology functions will enable the County to better serve its customers, taxpayers and the region at large, by bringing the capabilities of a major IT service provider to bear upon County technology issues. The partnership with CSC and its "Pennant Alliance" consortium of companies will strengthen the County's ability to respond to its customers' expectations, reduce the overall cost of government, permit additional business process reengineering, and help the County remain a "best-in-class" organization.

The County of San Diego and its Board of Supervisors have become regarded nation-wide for innovation in service delivery, effectiveness of programs, concern for customer satisfaction, cost-consciousness of management, and the fiscal discipline exhibited throughout the organization. The outsourcing of information technology represents another first for "America's Finest County," the first local government to outsource its IT functions on such a wide scale.

The IT outsourcing also reflects a unique partnership between two levels of government. The Superior Court, implementing a massive transformation effort dictated by merger and consolidation of the four Municipal Courts and the Superior Court, recognized that IT would be critical to its success. Rather than attempting to pursue the renovation and modernization of its IT systems on its own, the Superior Court requested inclusion in the County's RFP, and an addendum to the RFP was issued for that purpose.

The Superior Court has been involved with contract negotiations and the procurement process since its inception, and has executed a Memorandum of Agreement with the County to acquire its IT services through the County/CSC contract. The economies of scale of this arrangement result in both the County and Court procuring services at a lower cost than either organization would be able to realize operating independently of one another.

The IT outsourcing also has been supported by a high degree of leadership and collaboration from the County's Assessor/Recorder/County Clerk and by the Treasurer/Tax Collector. These officials and their staff have participated fully in the development of the RFP, in the evaluation of the proposals, on the Information Technology Management Committee, and on the Source Selection Committee. Their business input provided has been invaluable in defining the services which the County will receive, and a property tax replacement system has been selected.

FISCAL IMPACT:

Award of this contract (Attachment One) will result in one contract for services that will significantly upgrade existing County services. The contract will also provide a variety of new services and infrastructure, including packaged Enterprise Resource Planning software applications for Human Resources, Payroll, and Financial Systems; and a Property Tax System replacement package.

The total contract costs for the County for the seven-year contract term will be \$644,336,000. Funding for the balance of FY99/00 will come from currently budgeted resources and overrealized fund balance. Additional funding for FY00/01 and over the life of the contract will be included within the CAO's Proposed Budgets, and will be made available from existing appropriations, future general revenue growth, available management reserves, and other programmatic adjustments, in accordance with the parameters of the County's Five-Year Strategic Plan.

Approval of Recommendation No. 4d will appropriate a total of \$15,054,672 in 1998-99 overrealized Fund Balance to: (1) the General County Expense budget organizational unit, Contribution to Internal Service Funds (No. 1657), to provide funding for (a) the payment due in July 2000 for the transformation component of the contract (\$7,754,000) and (b) the capture of excess available funding in the amount of \$2,381,422 for the two-year funding of the transformation component payment due the contractor in July 2001, and (2) Finance & General Government Group departments (\$4,919,250) primarily to cover the cost of maintaining the County's existing central financial systems.

Approval of Recommendation No. 5 will authorize the negotiation of a sole-source procurement with The Warner Group to provide systems engineering and technical assistance through December 31, 2001. The contract will result in the expenditure of up to \$2,183,040 through December 21, 2000. Funds for FY99/00 are already budgeted and available for this purpose.

BUSINESS IMPACT STATEMENT:

Improving information technology will benefit the County's business customers through reengineering and streamlining County business practices. The contract with CSC will supply the technical expertise and resources which will allow the County to expand its e-commerce and e-government applications. County businesses will be able to perform more on-line transactions from their own locations, rather than having to make trips to County facilities for such purposes as building permits or payment of taxes.

RECOMMENDATION:**CHIEF ADMINISTRATIVE OFFICER:**

1. Make the following findings with respect to the contracting out of the County's information Technology and Telecommunications services to CSC:
 - a. Find, pursuant to Board Policy A-96, Sequence for Obtaining A Chief Administrative Officer Determination Regarding Economy and Efficiency of Independent Contractors Pursuant to Charter Section 703.10, that exception number four applies to the proposed contract with CSC. This exception provides that the "service depends in part on the use of equipment and material not possessed by the County at the time and place required and the cost to the County of procuring such equipment and material would be disproportionate for the result obtained."
 - b. Find, in accordance with San Diego County Charter section 916, that the County's Information Technology and Telecommunications services can be provided more economically and efficiently by CSC than by persons employed in the Classified Service.
2. Award the contract for Information Technology Services to Computer Sciences Corporation of El Segundo, California; and authorize the Chief Administrative Officer and the Purchasing Agent to execute the "Information Technology and Telecommunications Service Agreement between the County of San Diego and Computer Sciences Corporation," subject to the sign off of the appropriate state and federal agencies, pursuant to applicable laws and regulations.
3. Authorize the establishment of an Information Technology Internal Service Fund.
4. Authorize the Chief Financial Officer to:
 - a. Cancel all remaining encumbrances in the Department of Information Services (Org No. 0750) and Electronic Systems & Equipment (Org No. 0800) upon dissolution of the Department and close out of any transactions outstanding.
 - b. Cancel appropriations and related revenue of up to \$1,000,000 in the Department of Information Services and up to \$500,000 in Electronic Systems & Equipment.

- c. Cancel appropriations and related costs applied of up to \$325,000 in the Electronic Systems & Equipment budget unit.
- d. Establish appropriations of \$10,135,422 in Contribution to Internal Service Fund (No. 1657) and \$4,919,250 to various departments within Finance & General Government Group based on FY98-99 overrealized General Fund fund balance. (4 VOTES)
- e. Transfer appropriations up to \$10,000,000 from Department of Information Services to various General Fund departments per attached listing.
- f. Transfer appropriations up to \$136,600 to the CFO/Auditor and Controller (1050) from the Chief Technology Officer (0860) to fund additional staffing (3 permanent and 2 temporary positions) and supplies for the purpose of establishing and maintaining the Information Technology Internal Service Fund billing process for the contractor's services to department end-users.
- g. Transfer appropriations of \$120,000 to Chief Technology Officer (0860) from Department of Information Services as funding for transferred staff.
- h. Transfer responsibility for the 800 MHZ County Service Areas to Sheriff.
- i. Transfer appropriations up to \$2,600,000 from Information Services (0750) to Sheriff (2400) as funding for transferred positions for 800 MHZ project. (4 VOTES)
- j. Transfer revenue up to \$1,041,000 from Information Services (0750) to Sheriff (2400) to offset a portion of the costs for the 800 MHZ project.
- k. Pursuant to Government Code 29125, authorize the Chief Financial Officer the ability to process in Fiscal Year 1999-00 all necessary transfers of appropriations between object accounts within departments to accommodate the implementation of the Information Technology contract.
- l. Approve a spending plan in the amount up to \$52,067,989 for the Information Technology Internal Service Fund based on a loan from the General Fund and various available revenues including reimbursements of costs from the General Fund departments and all special funds and Operating Transfers from the General Fund.
- m. Direct the Chief Financial Officer to solicit third party financing for the purchase Enterprise Resource Planning Systems in an amount not to exceed \$75 million.

5. In accordance with Board Policy A-87, Competitive Procurement, authorize the Purchasing Agent to negotiate with The Warner Group; and subject to determination of fair and reasonable pricing and terms, award a contract to provide Systems Engineering and Technical Assistance (SETA) services to the Chief Technology Office, for the period November 1, 1999 through December 31, 2001; and authorize funding for the period November 1, 1999 through December 31, 2000, not to exceed \$2,183,040.
6. Find in accordance with Section 15061(b)(3) of the California Environmental Quality Act Guidelines that award of the contract for Information Technology and Telecommunications Services is categorically exempt from the California Environmental Quality Act because it can be seen with certainty that award of the information technology contract will not have an adverse effect on the environment.

ACTION:

ON MOTION of Supervisor Roberts, seconded by Supervisor Horn, the Board of Supervisors took action as recommended.

AYES: Cox, Slater, Roberts, Horn

RECUSED: Jacob

2. **SUBJECT: Amendments to the Compensation Ordinance and Administrative Code Pertaining to Outsourcing of Information Technology Functions and the Dissolution of the Department of Information Services**
(Supv. Dist: All)

OVERVIEW:

In a separate action today titled: "Authorization to Award Contract for Outsourcing of Information Technology and Telecommunications Services", your Board is asked to approve the outsourcing of County information technology and telecommunications services to a service provider. Should your Board approve the outsourcing, this action implements the outsourcing by amending the San Diego County Compensation Ordinance by: 1) adding the information technology severance option of twenty (20%) authorized by the Board on December 8, 1998 (12), May 4, 1999 (15) and May 11, 1999 (52); 2) deleting authorized positions in twenty-two County departments which will result in the layoff of employees due to a lack of work; and 3) transferring all Department of Information Service's positions relating to the 800 MHz Regional Communications System (RCS) to the Sheriff's department. This letter also amends the Administrative Code by dissolving the Department of Information Services.

FISCAL IMPACT:

All costs pertaining to the implementation of these two ordinances are discussed in the item before your Board today titled: Authorization for Award of Contract for Outsourcing of Information Technology and Telecommunications Services.

RECOMMENDATION:

CHIEF ADMINISTRATIVE OFFICER:

Approve introduction (first reading) of ordinances; read title and waive further reading of ordinances:

1. Determine that it is necessary through a lack of work to reduce the number of positions and employees in specified County departments by approval of the attached ordinances.
2. Read title and waive further reading of ordinances :

AN ORDINANCE AMENDING THE COMPENSATION ORDINANCE DELETING SPECIFIED POSITIONS IN TWENTY TWO COUNTY DEPARTMENTS DUE TO THE OUTSOURCING OF INFORMATION TECHNOLOGY FUNCTIONS.

AN ORDINANCE AMENDING THE COMPENSATION ORDINANCE ESTABLISHING AUTHORIZED POSITIONS AND COMPENSATION.

AN ORDINANCE AMENDING THE ADMINISTRATIVE CODE REPEALING ARTICLE XXIIc PERTAINING TO THE DEPARTMENT OF INFORMATION SERVICES.

Submit ordinances for further Board consideration and adoption (second reading) on November 9, 1999.

ACTION:

ON MOTION of Supervisor Cox, seconded by Supervisor Roberts, the Board of Supervisors took action as recommended, introducing Ordinances for further Board consideration on November 9, 1999.

AYES: Cox, Slater, Roberts, Horn
RECUSED: Jacob

3. **SUBJECT: Report On Additional Service Credit for Retirement Pertaining to the Outsourcing of Information Technology Services and the Dissolution of the Department of Information Services**
(Supv. Dist: All)

OVERVIEW:

The County has determined to contract with a contract service provider to provide information technology services for a period of approximately seven years to commence in just a few weeks. This comprehensive program of outsourcing will result in the elimination of approximately three hundred forty positions that are "in-scope" information technology positions in twenty-two departments. This also includes all positions in the Department of Information Services which is being deleted. When the Board of Supervisors eliminates positions due to managed competition, reengineering or reorganization, the Board may take action to offer additional service credit toward retirement for long term employees whose jobs may be eliminated. This report provides an evaluation of the costs related to the Early Retirement option for employees in specified classes within County departments impacted by the outsourcing of information technology services and/or the dissolution of the Department of Information Services. Employees in classes which are transferred to another department, such as those Information Services employees in the wireless communication program, are not considered as eligible for the two year additional service credit. Attached is a study provided by the San Diego County Employees Retirement Association's actuary of potential maximum costs.

FISCAL IMPACT:

All costs related to the provision of this additional service credit option will be paid for within existing budgeted resources by those County department's deleting positions identified as eligible. The actuary's report is based on a total of sixty three (63) retirement eligible in-scope information technology employees who all happened to be located in thirteen (13) departments. The estimated cost for providing additional service credit for retirement eligible employees impacted by the outsourcing and deletion of the Department of Information Services is \$1,834,606 if all eligible employees retire. Costs by retirement tier are \$ 1,018,458 for Tier I and \$ 816,148 for Tier II employees respectively. Since not every eligible employee is likely to elect early retirement, the cost would be significantly less than the potential maximum amount.

RECOMMENDATION:

CHIEF ADMINISTRATIVE OFFICER:

Receive and post this report of Early Retirement Consideration for specified in-scope classes in specified departments and for impacted out-of-scope employees in the Department of Information Services which includes future annual costs as determined by an enrolled actuary.

ACTION:

ON MOTION of Supervisor Cox, seconded by Supervisor Roberts, the Board of Supervisors took action as recommended.

AYES: Cox, Slater, Roberts, Horn

RECUSED: Jacob

4. **SUBJECT: Revenue Agreements: Family Self-Sufficiency Services, School-Based Self-Sufficiency Services, and Child Abuse Prevention Services**
(Supv. Dist: All)

OVERVIEW:

The County of San Diego receives an annual allocation of Community Services Block Grant revenue. The allocation is covered by an annual revenue agreement issued by the California Department of Community Services and Development. In accord with federal and State law, the agreement requires that the revenue be used to implement an approved Community Action Plan for assisting low-income persons and welfare recipients to become self-sufficient. On June 29, 1999 (31), the Board of Supervisors approved a Community Action Plan which continues the County's program of Family Self-Sufficiency Services through calendar year 2001. Today's item requests acceptance of State Community Services Block Grant revenue for continued implementation of the Community Action Plan.

The Community Action Plan includes the provision of certain services at O'Farrell Community School. These services are co-funded by the San Diego Unified School District and are provided through a contract with Social Advocates for Youth. Board actions are requested to authorize ongoing revenue contracts with the School District for this purpose, and to continue contracting with Social Advocates for Youth for the upcoming calendar year and one option year.

The County of San Diego also receives revenue from the California Department of Social Services, Office of Child Abuse Prevention, under the State's Child Abuse Prevention, Intervention, and Treatment (CAPIT) program. The revenue is used by the Health and Human Services Agency to fund contracts implementing Early Intervention Services which contribute to the effectiveness of the County's Child Protective Services program. The revenue also funds the partial salary of a Public Health Nurse who serves as a resource in Child Protective Services cases involving medically fragile children. Board approval is requested for a three-year revenue agreement with the State Office of Child Abuse Prevention for continued CAPIT funding.

FISCAL IMPACT:

If approved, this request will result in (1) a State of California Community Services Block Grant for \$2,403,121; (2) a San Diego Unified School District revenue agreement for \$79,162; and (3) a State of California Child Abuse Prevention, Intervention and Treatment revenue agreement for three fiscal years beginning July 1, 2000, and ending June 30, 2002, for \$2,345,580 (\$781,860 per fiscal year).

The San Diego Unified School District revenue agreement is \$2,666 more than anticipated and budgeted in the Health and Human Services Agency for Fiscal Year 1999/00. The \$2,666 will be appropriated for Fiscal Year 1999/00.

RECOMMENDATION:**CHIEF ADMINISTRATIVE OFFICER:**

1. Adopt the resolution titled "Administration of Community Services Block Grant," and authorize the Clerk of the Board to execute a Community Services Block Grant revenue agreement with the State Department of Community Services and Development that will be effective November 1, 1999 through December 31, 2000, and that is anticipated to be in the amount of \$2,403,121, and any additional amendments or extensions that do not materially impact or alter the program or funding level.
2. Authorize the Clerk of the Board to execute annual revenue agreements with the San Diego Unified School District, anticipated to be in the amount of \$79,162, so long as agreement on partnership funding of School-Based Family Self-Sufficiency Services continues between the Health and Human Services Agency and O'Farrell Community School.
3. Establish appropriations of \$2,666 in the Health and Human Services Agency for the purpose of completing co-funding of O'Farrell school-based social services based on unanticipated revenue resulting from the revenue agreement with the San Diego Unified School District. (4 VOTES)
4. In accordance with Board Policy A-87, Competitive Procurement, approve and authorize the Deputy Director, Purchasing and Contracting, to negotiate and execute a contract with Social Advocates for Youth to implement School-Based Family Self-Sufficiency Services on the campus of O'Farrell Community School, effective January 1, 2000 through December 31, 2000, and one option year through December 31, 2001; and to amend the contract as necessary to reflect changes in funding amounts or contract services, subject to approval of the Director of the Health and Human Services Agency. Waive the advertising requirement.
5. Authorize the Clerk of the Board to execute a three-year revenue agreement with the State Department of Social Services covering the period July 1, 1999 through June 30, 2002, for a Child Abuse Prevention, Intervention, and Treatment (CAPIT) grant in the amount of \$2,345,580, with fiscal year amounts not to exceed \$781,860.

ACTION:

ON MOTION of Supervisor Jacob, seconded by Supervisor Cox, the Board of Supervisors took action as recommended, on Consent, adopting Resolution No. 99-309, ADMINISTRATION OF COMMUNITY SERVICES BLOCK GRANT.

AYES: Cox, Jacob, Slater, Roberts, Horn

5. **SUBJECT: New Lease for Office Space for the District Attorney for Jurisdictions Unified for Drug Gang Enforcement Grant Staff**
(Supv. Dist: 5)

OVERVIEW:

The Board of Supervisors is requested to approve a new 36 month lease for 4,244 square feet of office space located at 410 S. Melrose, Suite 100, Vista. This space will house enlarged operations of the District Attorney's Jurisdictions Unified for Drug Gang Enforcement (J.U.D.G.E.) Unit. The full service lease rate of \$1.55 per square foot per month is within the market range for similar space recently leased in the Vista area.

FISCAL IMPACT:

Funds for this request are not budgeted. The funding source for this request is District Attorney Management Reserves and Proposition 172 funds. District Attorney Management Reserves of (\$57,500) are being transferred to expenditure accounts. Previously cancelled Proposition 172 revenue is now being re-appropriated (\$23,954). If approved this request will result in current year costs of \$81,454 and revenue of \$23,954 and will not require the addition of any staff years. Annual costs of \$83,066 in Fiscal Year 2000-2001 and \$86,388 in Fiscal Year 2001-2002 will be met with grant funds from the Office of Criminal Justice Planning, Proposition 172 funds and Proposition 172 growth funds.

RECOMMENDATION:

CHIEF ADMINISTRATIVE OFFICER:

1. Find, in accordance with Article 19, Section 15301 of the California Environmental Quality Act Guidelines, that this project is categorically exempt from the provisions of the guidelines, as it involves the continuation of an existing use.
2. Approve and authorize the Clerk of the Board of Supervisors to execute three copies of the lease agreement and the original Memorandum of Lease.
3. Transfer appropriations in the amount of \$57,500, within the District Attorney's Office from Management Reserves to Services and Supplies for the funding of tenant improvements (\$34,000), voice and data lines (\$14,100), moving expenses (\$3,000), modular furniture (\$5,000) and shelving (\$1,400). (4 VOTES)
4. Establish appropriations in the amount of \$23,954, within the District Attorney's Office for Rents and Leases (\$22,031) and Facility Management-Real Property ISF (\$1,923) based on unanticipated Fiscal Year 1999-00 Proposition 172 revenue. (4 VOTES)
5. Authorize the Director of the Department of General Services to exercise the option to extend the lease prior to lease expiration, if appropriate.

ACTION:

ON MOTION of Supervisor Jacob, seconded by Supervisor Cox, the Board of Supervisors took action as recommended, on Consent.

AYES: Cox, Jacob, Slater, Roberts, Horn

6. **SUBJECT: California State Library Materials Grants: Appropriation of Unanticipated Grant Funds**
(Supv. Dist: 2)

OVERVIEW:

The California State Library invited the San Diego County Library to apply for Library Services and Technology Act (LSTA) Funds for a “Youth Services Materials Grant” for up to six library branches, not to exceed \$10,000 per branch, with a maximum of \$50,000 that could be awarded per jurisdiction. The purpose of the grant is to buy materials for children (defined as ages 0-11) or young adults (defined as ages 11-18) to add much needed materials to the Library’s young adult collections.

On August 5, 1999, notification of award of the Youth Services Materials Grant was made for three library branches—El Cajon, La Mesa, and Poway. In addition, the County Library had been invited to apply for a \$1,000 LSTA grant for literacy reference materials. Grants were received for Children’s/Young Adult materials in the amount of \$20,000 and \$1,000 for literacy reference materials. This request authorizes appropriating the unanticipated revenue from the grants so that the funds can be spent as required by terms of the grants.

FISCAL IMPACT:

Funding for the grants was not budgeted in the 1999-00 County Library Budget. If approved, this action will result in \$21,000 current year cost, offset by \$21,000 of federal grant revenue. No additional staff years are required.

RECOMMENDATION:

CHIEF ADMINISTRATIVE OFFICER:

1. Ratify submission of and accept the County Library’s application for Youth Services Materials grant funding for El Cajon/La Mesa totaling \$15,000, and Poway for \$5,000.
2. Ratify submission of and accept the County Library’s application for Literacy Reference materials grant funding in the amount of \$1,000.
3. Establish appropriations of \$10,000 for El Cajon Branch Library, \$5,000 for La Mesa Branch Library, and \$5,000 for Poway Branch Library in the County Library Fund for Children’s/Youth Services Materials based upon unanticipated grant revenue from the California State Library. (4 VOTES)
4. Establish appropriations of \$1,000 in the County Library Fund for Adult Literacy Services reference materials based upon unanticipated grant revenue from the California State Library. (4 VOTES)

ACTION:

ON MOTION of Supervisor Jacob, seconded by Supervisor Cox, the Board of Supervisors took action as recommended, on Consent.

AYES: Cox, Jacob, Slater, Roberts, Horn

7. **SUBJECT: 1999 State Budget Act Appropriation/California State Library Grant:
Authorization to Accept Funds and Appropriation of Unanticipated Revenue
(Supv. Dist: All)**

OVERVIEW:

Funds were approved in the FY 1999-00 State budget to purchase homework materials for San Diego County Library branches within the 75th Assembly District. The funds are being processed through the State Library and treated as a State Library grant. This request is to accept and appropriate the unanticipated revenue of \$120,000 that was awarded to the County Library.

FISCAL IMPACT:

Funding for the \$120,000 State Library grant is not budgeted in the 1999-00 County Library Budget. If approved, this action will result in \$120,000 current year cost, offset by \$120,000 in grant revenues from the State Library. No additional staff years are required.

RECOMMENDATION:

CHIEF ADMINISTRATIVE OFFICER:

1. Authorize the acceptance of a grant for \$120,000 from the California State Library for fiscal year 1999-00.
2. Establish appropriations of \$120,000 in the County Library Fund based upon unanticipated grant revenue from the California State Library for homework materials as follows: \$8,500 each for Alpine Branch Library, Borrego Springs Branch Library, Jacumba Branch Library, Lakeside Branch Library, and Pine Valley Branch Library; \$10,000 each for Campo Branch Library, Crest Branch Library, Descanso Branch Library, Potrero Branch Library, and Ramona Branch Library; \$12,500 for Santee Branch Library; and \$15,000 for Poway Branch Library. (4 VOTES).

ACTION:

ON MOTION of Supervisor Jacob, seconded by Supervisor Cox, the Board of Supervisors took action as recommended, on Consent.

AYES: Cox, Jacob, Slater, Roberts, Horn

8. **SUBJECT: Establishment of Appropriations for Family Friendly Restrooms Project - Various Parks**
(Supv. Dist: All)

OVERVIEW:

Chairwoman Pam Slater Board letter adopted August 10, 1999(41).

On August 10, 1999(41), the Board of Supervisors, at the request of Chairwoman Pam Slater, directed the Chief Administrative Officer to evaluate the feasibility and costs of constructing family friendly restrooms to increase public safety in County parks and other public facilities planned for construction and/or rehabilitation. This action will approve the appropriation of \$1,000,000 in Community Development Block Grant Housing Preservation funds into the Capital Outlay Fund for the design and construction of 22 family restroom units in eight County parks to enhance the safety of our children.

FISCAL IMPACT:

Funds for this request are not budgeted in the Capital Outlay Fund. The funding source is reallocated Community Development Block Grant Housing Preservation funds. If approved, this request will result in \$1,000,000 current year cost, \$0 annual cost and will require the addition of no staff years. Maintenance of the constructed facilities will be managed utilizing existing budgeted resources within the Parks and Recreation Department. There will be no additional cost to the General Fund as a result of this action.

RECOMMENDATION:

CHIEF ADMINISTRATIVE OFFICER:

1. Find that 1) the addition of 14 family restroom units to ten existing restroom facilities in six County parks (Dos Picos [four], Lake Jennings [five], Otay Lakes [two], Pine Valley [one], San Dieguito [one], and Vallecito [one]) is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15301(e) of the CEQA Guidelines as minor additions to existing structures, and 2) the replacement of three existing restroom buildings with two new restroom buildings (eight units) at two County parks (Lindo Lake [four] and Live Oak [four]) is categorically exempt from CEQA pursuant to CEQA Guidelines Section 15302 as the replacement of existing structures on the same site and for substantially the same purpose and capacity as the structure replaced.
2. Approve and authorize the reallocation of \$1,000,000 of Community Development Block Grant Housing Preservation funds to the new Family Friendly Restrooms project.
3. Approve and authorize the establishment of appropriations in the amount of \$1,000,000 in Capital Project KN0788, Family Friendly Restrooms, based on reallocated Community Development Block Grant Housing Preservation funds. (4 VOTES)

ACTION:

ON MOTION of Supervisor Jacob, seconded by Supervisor Cox, the Board of Supervisors took action as recommended, on Consent.

AYES: Cox, Jacob, Slater, Roberts, Horn

9. **SUBJECT: Grand Jury 1998-99 - Final Report - Resource Conservation District of Greater San Diego County**
(Supv. Dist: All)

OVERVIEW:

On October 12, 1999, the Board of Supervisors received the Grand Jury 1998-99 Final Report on the Resource Conservation District of Greater San Diego County and directed the Chief Administrative Officer to draft a response for the Board's consideration no later than October 26, 1999.

FISCAL IMPACT:

There is no fiscal impact with this action.

RECOMMENDATION:

CHIEF ADMINISTRATIVE OFFICER:

Authorize the Chief Administrative Officer to transmit the attached response to the Grand Jury via the Superior Court Presiding Judge.

ACTION:

ON MOTION of Supervisor Jacob, seconded by Supervisor Cox, the Board of Supervisors took action as recommended, on Consent.

AYES: Cox, Jacob, Slater, Roberts, Horn

10. **SUBJECT: Advertisement for Bid and Award of a Construction Contract - Fallbrook Community Park Improvements, Phase II**
(Supv. Dist: 5)

OVERVIEW:

This action will establish appropriations in the amount of \$303,000 in the Capital Outlay Fund for the construction of park improvements at Fallbrook Community Park. Proposed improvements include construction of a 1,500 square foot expansion of the Fallbrook Community Center and associated site improvements. Funding for this action is provided by \$253,000 in awarded 25th Year Community Development Block Grant (CDBG) funds and \$50,000 in Fallbrook area Park Land Dedication Ordinance (PLDO) funds. In addition, this action will approve contract documents and authorize advertisement for public bidding and award of a construction contract estimated at \$234,850, including ten percent contingency, for construction of the park improvements. Remaining project funds will be used for related project costs, including resident engineering and inspection services, project administration, materials testing, and bid process.

FISCAL IMPACT:

Funds for this request are not budgeted in the Capital Outlay Fund. This action will result in the following fiscal impacts: 1) the appropriation of \$303,000 in the Capital Outlay Fund, and 2) approval to advertise for public bidding and award of a construction contract estimated at \$234,850, including ten percent contingency. The funding sources are awarded 25th Year Community Development Block Grant funds and Fallbrook area Park Land Dedication Ordinance funds. If approved, this request will result in \$303,000 current year cost, \$0 annual cost and will require the addition of no staff years. Upon completion of the project, maintenance of the constructed improvements will be provided by Parks and Recreation Department staff and funded by Fallbrook County Service Area 81. There will be no additional cost to the General Fund resulting from this action.

RECOMMENDATION:**CHIEF ADMINISTRATIVE OFFICER:**

1. Find that the Negative Declaration (ND) on file in the Department of Planning and Land Use as Log No. 79-2-214 has been adopted in compliance with the California Environmental Quality Act (CEQA) and State and County CEQA Guidelines, that the decision-making body has reviewed and considered the information contained therein prior to approving the project, that the ND reflects the independent judgement and analysis of the Board of Supervisors and that there are no changes in the project or in the circumstances under which it is undertaken which involve significant new environmental impacts which were not considered in the previously adopted ND, or a substantial increase in the severity of previously identified significant effects, and that no new information of substantial importance has become available since said ND was prepared.
2. Approve and authorize the establishment of appropriations in the amount of \$253,000 in Capital Project KN1313, Fallbrook Community Park Improvements, based on awarded 25th Year Community Development Block Grant funds. (4 VOTES)
3. Approve and authorize the transfer of appropriations in the amount of \$50,000 from Account 3453 to Account 6310 within the Fallbrook area Park Land Dedication Ordinance (PLDO) fund 119035.
4. Approve and authorize the establishment of appropriations in the amount of \$50,000 in Capital Project KN1313, Fallbrook Community Park Improvements, based on an operating transfer from the Fallbrook area PLDO fund. (4 VOTES)
5. Authorize the Deputy Director of the Purchasing and Contracting Division of the Department of General Services to take any action authorized by Section 398.17.3 of the Administrative Code with respect to contracting for the subject public works project.
6. Authorize the Director of the Department of Parks and Recreation as the County officer responsible for administering the contract.

ACTION:

ON MOTION of Supervisor Jacob, seconded by Supervisor Cox, the Board of Supervisors took action as recommended, on Consent.

AYES: Cox, Jacob, Slater, Roberts, Horn

11. **SUBJECT: FY 1999-00 Spousal Abuser Prosecution Program Grant Application (Sixth Year)**
(Supv. Dist: All)

OVERVIEW:

This is a request to approve the submission of the Sixth Year Spousal Abuser Prosecution (SAPP) Program Grant to the California Department of Justice (DOJ) in the amount of \$108,000. The \$108,000 in revenue will be used to fund the District Attorney's Sixth Year Spousal Abuser Prosecution Program for the period July 1, 1999 through June 30, 2000.

FISCAL IMPACT:

The funding source is the California Department of Justice. If approved, this request will result in 1999-2000 direct costs of \$108,000 and revenue of \$108,000 and will require the addition of no staff years. Annualized in-kind match is \$21,600. The appropriations and revenue are included in the FY 1999-2000 Adopted Budget.

RECOMMENDATION:

DISTRICT ATTORNEY:

1. Waive Board Policy B-29, Fees, Grants, Revenue Contracts - departmental responsibility for cost recovery.
2. Adopt the resolution approving the submission of the grant application in the amount of \$108,000 for FY 1999-2000, and authorizing execution (upon receipt) of the grant documents, which include the Grant Proposal/Award Face Sheet, and resolution by the Clerk of the Board, including any extensions and amendments thereof that do not materially impact or alter either the grant program or funding level.

CHIEF ADMINISTRATIVE OFFICER:

Concur.

ACTION:

ON MOTION of Supervisor Jacob, seconded by Supervisor Cox, the Board of Supervisors took action as recommended, on Consent, adopting Resolution No. 99-310, RESOLUTION AUTHORIZING THE SAN DIEGO COUNTY DISTRICT ATTORNEY TO SUBMIT APPLICATION FOR SPOUSAL ABUSER PROSECUTION PROGRAM GRANT.

AYES: Cox, Jacob, Slater, Roberts, Horn

12. **SUBJECT: Approval to Travel Out of Country**
(Supv. Dist: All)

OVERVIEW:

In accordance with Board of Supervisor's Policy D-7 (9), this is a request for one District Attorney International Case Coordinator to travel to Mexico City, Mexico to discuss Article Four (Foreign) prosecutions in Mexico and pending extradition requests.

The cost to the District Attorney's Office will be the participant's salary, meals, lodging, and transportation.

FISCAL IMPACT:

There is no fiscal impact as a result of this request. There will be no paid overtime as a result of this request. The salary and travel costs for the District Attorney International Case Coordinator are budgeted in the District Attorney's budget.

RECOMMENDATION:

DISTRICT ATTORNEY:

Approve the travel to Mexico City, Mexico for one District Attorney employee.

CHIEF ADMINISTRATIVE OFFICER:

Concur.

ACTION:

ON MOTION of Supervisor Jacob, seconded by Supervisor Cox, the item was withdrawn at the request of the District Attorney, on Consent.

AYES: Cox, Jacob, Slater, Roberts, Horn

13. **SUBJECT: Consolidation of Marshal's Office with the Sheriff's Department**
(Supv. Dist: All)

OVERVIEW:

On February 2, 1999 (25), Chairwoman Slater and Vice Chairwoman Jacob brought forward a recommendation to determine if cost savings could be achieved through the consolidation of all or part of the Marshal's Office with the Sheriff's Department. Since that date, the Governor signed AB 972 (Ducheny) into law that provides that the San Diego County Marshal's Office shall be abolished on or after January 1, 2000 and that the personnel of the Marshal's office shall merge into a separately maintained bureau within the Sheriff's Department upon the adoption of a resolution by the Board of Supervisors. In accordance with the provisions of AB 972, recommendations have been prepared that would abolish the Marshal's Department, transfer the powers and duties of the Marshal to the Sheriff and, with the exception of the Marshal and Assistant Marshal, merge all personnel into a separate bureau within the Sheriff's Department.

AB 972 further provides for specific protections and safeguards against adverse impacts to existing Marshal's Department employees following the consolidation. It also requires that the County and the Superior Court enter into an agreement regarding the provision of court security services to be provided by the Sheriff before the Marshal's Department is abolished and authorizes the Board of Supervisors to begin implementation upon the adoption of a resolution and adoption of other necessary actions, appropriations and ordinances consistent with the Charter of the County of San Diego and other statutory authority.

With new statutory authority, important employee protections and safeguards in place and agreement on the terms of a five year service agreement for court-related services to be provided by the Sheriff, recommendations have been prepared that would begin the consolidation process effective on January 1, 2000. Improved public service and an opportunity for greater economies and efficiencies are anticipated to result from this consolidation process.

FISCAL IMPACT:

There are no fiscal impacts associated with these actions. If the San Diego County Marshal's Department is consolidated the Sheriff's Department effective January 1, 2000, the one-time-only costs are anticipated to eliminate any savings for the remainder of fiscal year 99-00. However, effective with fiscal year 2000-01, approximately \$164,000 net annual overhead cost savings are projected from the deletion of the Marshal and Assistant Marshal positions and the addition of one Assistant Sheriff position. Other currently undefined overhead cost savings are anticipated as the Sheriff's Department identifies efficiencies resulting from the consolidation process.

RECOMMENDATION:

CHAIRWOMAN SLATER AND VICE CHAIRWOMAN JACOB:

1. Adopt a resolution entitled, "Resolution of the Board of Supervisors of the County of San Diego Implementing Government Code Section 72114.2 Effective January 1, 2000".
2. Authorize the Chief Administrative Officer to sign the Agreement to Provide Court Related Services from 2000 through 2005.
3. Direct the Department of Human Resources to prepare amendments to the San Diego County Compensation Ordinance for first reading by the Board of Supervisors on November 9, 1999 that would transfer required Marshal's personnel to the Sheriff and add one Assistant Sheriff as the bureau manager effective January 1, 2000.
4. Receive and post this Report on the offering of a two year additional service credit for specified classes in the Marshal's Department, which includes future annual costs as determined by an enrolled actuary.

ACTION:

ON MOTION of Supervisor Jacob, seconded by Supervisor Cox, the Board of Supervisors took action as recommended, on Consent, adopting Resolution No. 99-311, RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF SAN DIEGO IMPLEMENTING GOVERNMENT CODE SECTION 72114.2, EFFECTIVE JANUARY 1, 2000.

AYES: Cox, Jacob, Slater, Roberts, Horn

14. **SUBJECT: Retirement Board Bylaws Amendment**
(Supv. Dist: All)

OVERVIEW:

The County of San Diego Board of Retirement has approved two revisions to their Bylaws and Regulations. The first reduces the frequency of their monthly meetings from two to one. The second administers the conversion from general membership to safety membership for Probation Officers. This conversion complies with the Letter of Understanding between the County of San Diego and Probation Officers' Association.

FISCAL IMPACT:

There will be no fiscal impact associated with the approval of these bylaws. Probation Officers affected by the conversion will absorb the entire cost of conversion as called for in the Letter of Understanding.

RECOMMENDATIONS:

SAN DIEGO COUNTY BOARD OF RETIREMENT:

Adopt the amended "Bylaws and Regulations" for the County of San Diego Board of Retirement.

CHIEF ADMINISTRATIVE OFFICER:

Concur. The Retirement System's actuary has validated that the method and formula proposed for converting Probation Officer general membership to safety membership is cost neutral and will not negatively impact retirement contributions required from the County.

ACTION:

ON MOTION of Supervisor Jacob, seconded by Supervisor Cox, the Board of Supervisors took action as recommended, on Consent.

AYES: Cox, Jacob, Slater, Roberts, Horn

15. **SUBJECT: Communications Received**
(Supv. Dist: All)

OVERVIEW:

Board Policy A-72, Board of Supervisors Agenda and Related Process, authorizes the Clerk of the Board to prepare a Communications Received for Board of Supervisors' Official Records. Routine informational reports which need to be brought to the attention of the Board of Supervisors yet not requiring action are listed on this document. Communications Received documents are on file in the Office of the Clerk of the Board.

RECOMMENDATION:

CHIEF ADMINISTRATIVE OFFICER:

Note and file.

ACTION:

ON MOTION of Supervisor Jacob, seconded by Supervisor Cox, the Board of Supervisors took action as recommended, on Consent.

AYES: Cox, Jacob, Slater, Roberts, Horn

16. **SUBJECT: Administrative Item:**
Appointments
(Supv. Dist: All)

OVERVIEW:

These appointments are in accordance with applicable Board Policy A-74, Citizen Participation in County Boards, Commissions and Committees, and Board Policy A-77, Appointments to Fill Vacancies and Cancellation of Election where Insufficient Nomination Filed Prior to Uniform District Election and Citizen Planning Group Election and Procedures for Appointments to Resource Conservation District Boards.

RECOMMENDATION:

SUPERVISOR JACOB:

Appoint Keith Bowen to the Ramona Community Planning Group, Seat No. 15, for a term to expire December 31, 2000.

RECOMMENDATION:

SUPERVISOR HORN:

Appoint Bruce Kliever to the Valley Center Community Planning Group, Seat No. 5, for a term to expire December 31, 2000.

Appoint Dolores Mae Skolimowska to the Committee for Persons with Disabilities, for a term to expire January 6, 2003.

ACTION:

ON MOTION of Supervisor Jacob, seconded by Supervisor Cox, the Board of Supervisors took action as recommended, on Consent.

AYES: Cox, Jacob, Slater, Roberts, Horn

17. **SUBJECT: Closed Session**
(Supv. Dist: All)

- A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Judith A. Ciurzynski v. County of San Diego, et al.; San Diego Superior Court
No. 725929
- B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Anticipated litigation pursuant to section (c) of Government Code section 54956.9
No. of Potential Cases: 1
- C. CONFERENCE WITH LEGAL COUNSEL – THREATENED LITIGATION
Anticipated litigation pursuant to section (b) of Government Code section 54956.9
No. of Potential Cases: 1

ACTION:

Any reportable matters will be announced by County Counsel Wednesday, October 27, 1999, 9:00 a.m.

18. **SUBJECT: Development of Two Joint-Use Libraries in the South Bay**
(Supv. Dist: 1)

OVERVIEW:

This action will direct the Chief Administrative Officer to have the County Librarian work with the Sweetwater Union High School District and the City of Imperial Beach on the development of new joint-use, state-of-the-art libraries to serve the communities of Imperial Beach and Lincoln Acres.

RECOMMENDATION:

SUPERVISOR COX:

Direct the Chief Administrative Officer to have the County Librarian to work with the Sweetwater Union High School District and the City of Imperial Beach on the development of new joint-use libraries to serve the communities of Imperial Beach and Lincoln Acres.

ACTION:

ON MOTION of Supervisor Jacob, seconded by Supervisor Cox, the Board of Supervisors took action as recommended, on Consent.

AYES: Cox, Jacob, Slater, Roberts, Horn

19. **SUBJECT: Public Communication**

Don Stillwell addressed the Board regarding government and the Bible.

ACTION:

Heard; referred to the Chief Administrative Officer.

20. **SUBJECT: Presentation/Proclamations**

Chairwoman Slater presented the Pets of the Week, Missy, a 10 month old Rat Terrier mix, tag No. 223, and a male, seven year old Terrier mix, tag No. 163.

There being no further business, the Board adjourned at 2:55 p.m.

THOMAS J. PASTUSZKA
Clerk of the Board of Supervisors
County of San Diego, State of California

Notes by:

Marion Egan (Consent)

Beverly Ruth (Discussion)

- - -

NOTE: This Statement of Proceedings sets forth all actions taken by the Board of Supervisors on the matters stated, but not necessarily the chronological sequence in which the matters were taken up.